



CENTER FOR OFFICIALS SERVICES

Powered by: **6** *DRAGONFLY*

Welcome to the NFHS Center for Officials Services, powered by DragonFly. This platform is a one-stop-shop for all things officiating, including registration, assessments, assignments and payments.

HERE'S HOW TO CREATE YOUR ACCOUNT AS AN OFFICIAL

Follow these step-by-step instructions to create your free account in the NFHS Center for Officials Services.

1. Visit the [NFHS Center for Officials Services](#) and select the 'Log In' button.





HOW TO CREATE YOUR ACCOUNT AS AN OFFICIAL CONT'D

2. Click the 'Sign Up for Free' button.

The screenshot shows a login and sign-up interface for the Center For Officials Services, powered by 6DRAGONFLY. The background is a blurred image of football players. The login form includes fields for 'Email or Phone' (with a sub-label 'Mobile # or email address') and 'Password', a 'Forgot your password?' link, a 'Login' button, and a 'Don't have an account?' link. A large yellow arrow points to the 'Sign Up for Free' button at the bottom of the form.



HOW TO CREATE YOUR ACCOUNT AS AN OFFICIAL CONT'D

3. Enter your first name, last name, email address and password, then click 'Submit' to create your free account. Check your email for a verification code, then copy and paste that code into the field on the next screen.

The 'Sign Up' form is displayed with a background image of a soccer game. It includes fields for First Name (John), Last Name (Doe), Email (johndoe@gmail.com), and Password (masked with dots). A 'Show' button is next to the password field. Below the fields is a reCAPTCHA 'I'm not a robot' checkbox and a 'Submit' button circled in yellow. A 'Cancel' button is also present.

The 'Verify Your Account' form shows a message: 'We just sent a verification ID to johndoe@gmail.com. Check your messages and enter the ID below, or click here to resend.' Below this is a 'Temporary Verification ID' field containing '1234-5678', with an arrow pointing to it. A 'Submit' button is circled in yellow. At the bottom, there is a link '<< Return to sign-up'.

4. After reviewing and accepting the Terms of Service, you will land on the 'Today' page where you can click the 'Get Started' button to begin your registration as an official.

The 'Today' page shows a user profile for 'Hi Lance!' with a phone number '23-8608-8775'. A sidebar on the left contains links for 'Today', 'Vault', 'Calendar', 'Assignments', and a user card for 'LANCE COOPER'. The main content area says 'Let's connect you to your school, state association or group.' and features a 'Get Started' button circled in yellow.



HOW TO CREATE YOUR ACCOUNT AS AN OFFICIAL CONT'D

- 5.** Choose your role as official and then select all the roles that apply to your for the upcoming year. Click 'Add' to proceed.

Join Your School or State Association

What do you do at your school or state association?

 Athlete  Parent  Staff  Official  Other School Role

Cancel Add

Join Your School or State Association

What do you do at your school or state association?

 Clock Operator  Assigner  Contest Official

Cancel Add



HOW TO CREATE YOUR ACCOUNT AS AN OFFICIAL CONT'D

6. Choose your state and click 'Pick State' to proceed.

The screenshot shows a web interface titled "Join Your Association" with a "Back" link. Below the title is the instruction "Pick your state." followed by a grid of 52 state icons arranged in 8 rows and 4 columns. The states listed are: Other, Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, District of Columbia, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Mississippi, Minnesota, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, and North Dakota. The "New York" icon is highlighted with a grey background. A yellow arrow points from the bottom left towards the "New York" icon. At the bottom right, a blue button labeled "Pick State" is circled in yellow. A "Cancel" button is located at the bottom left of the grid.



HOW TO CREATE YOUR ACCOUNT AS AN OFFICIAL CONT'D

- 7.** Choose your state association or NFHS membership type. Click 'Join' to proceed.
(If you are not sure which membership type you have, click [here](#) to learn more.)

Join Your Association

◀ Back

Search for the association where you officiate. If you have a code, type it here. [Need help?](#)

E.g. Alabama High School Athletic Association

	NFHS NFOA Individual Memberships	Indianapolis, IN VS4HBH
	NFHS NFOA Small Group Organizations	Indianapolis, IN QQZ6ZC
	NFHS NFOA Tier 2 Organizations	Indianapolis, IN ULTR8W
	NYSPPSAA New York State Public High School Athletic Association	Latham, NY 82J6LR

Cancel Join



HOW TO CREATE YOUR ACCOUNT AS AN OFFICIAL CONT'D

8. Select all of your sports. When you've chosen a sport, you will see a green checkmark and a list at the bottom of your screen. Click 'Add' to proceed.

Joining NYSPHSAA | New York State Public High School Athletic Association (82J6LR) as Contest Official

◀ Back

Choose your sports and activities. Select all that apply.

2023-24 Field Hockey

2023-24 Football

2023-24 Soccer ✓

2023-24 Swimming and Diving

Soccer 2023-24

Cancel

Add Soccer 2023-24

A yellow arrow points to the '2023-24 Soccer' option, which has a green checkmark. The 'Add Soccer 2023-24' button at the bottom right is circled in yellow.

9. Choose your local association for each sport. Your local association is usually responsible for assigning your games and making sure you get paid. Click 'Add' to proceed.

Joining NYSPHSAA | New York State Public High School Athletic Association (82J6LR) as Contest Official

◀ Back

Search for your local association or group for Soccer [Why?](#) [Need help?](#)

central

Central New York (Soccer) NY, NY AKB7P6

Central Western New York Board of Approved Soccer Officials (Soccer) NY, NY V85WY7

Cancel

Add group for Soccer

A yellow arrow points to the 'Central New York (Soccer)' option. The 'Add group for Soccer' button at the bottom right is circled in yellow.



HOW TO CREATE YOUR ACCOUNT AS AN OFFICIAL CONT'D

- 10.** Lastly, review all your information. If you need to make a change, select the back button in the top left corner. If everything on your screen is correct, click 'Save.'

Joining NYSPHSAA | New York State Public High School Athletic Association (82J6LR) as Contest Official

Back

REVIEW YOUR INFORMATION

If this is correct, click "Save". If not click "Cancel".

Lance Cooper

NYSPHSAA | New York State
Public High School Athletic
Association (82J6LR)

Central New York (Soccer)
AKB7P6

Contest Official

Soccer 2023-24

Cancel

Save

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